

IB EXAMS - May 2013

MAY 2ND - MAY 23RD



AGENDA

- Exam Timetable
- Examination Materials
- IB Answer Booklet
- Entering an Exam & Late Arrivals
- Temporary Absence & Early Departure
- What is malpractice?What are the consequences?
- End of Exams
- Key Actions
- Questions

EXAM TIMETABLE

- Check your timetable carefully
 - It is your responsibility to arrive on-time
 - Make sure the whole family know!
 - Includes IB, AP & ISB Exams
- AM Exams start at 7:30am
 - arrive 7:15am
- PM Exams start at 12noon
 - arrive at 11:45am
- All exams are in MPB

EXAMINATION MATERIALS

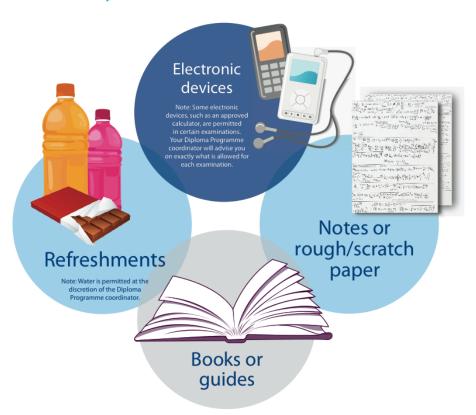
- ISB Identification Card
- Water in a clear bottle (no labels)
- General stationery (pens, pencils, eraser, ruler)
 - Answers must be written in blue or black pen
- Approved electronic calculator
- Translating dictionary for non-language exam
- All materials should be in a clear plastic bag
- Leave all unwanted items in your locker
- NO correcting fluid or highlighter pens
- NO Electronic devices



Diploma Programme

Conduct in the IB examinations

None of the following items may be taken to your desk in the examination room:



If you take any of these items into an IB examination—even if it is by mistake—you will be in breach of regulations and may not be eligible for a grade in the subject being examined.

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ANSWER BOOKLET LIVRET DE RÉPONSES CUADERNILLO DE RESPUESTAS



8 PAGES / PÁGINAS

Candidate session number / Numéro de session du candidat / Número de convocatoria del alumno



INSTRUCTIONS TO CANDIDATES

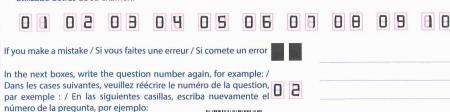
- · Use black or blue ink.
- · Your session number and question numbers must be completed in the format shown below.
- Before you start the examination, write your session number in the boxes above. If you make a mistake, ask your invigilator for a new booklet.
- At the start of each answer to a question, write the question number in the boxes. If you make a mistake, fill in
 the boxes completely and use the next available boxes, as shown below. Parts of an answer, for example (a), (b), (c),
 must be written on the lines provided.
- Leave at least one line space between each part of an answer.
- · At the end of the examination, attach any additional booklets/graph paper at the end of your script.

INSTRUCTIONS DESTINÉES AUX CANDIDATS

- · Rédigez à l'encre noire ou bleue.
- Votre numéro de session et le numéro des questions doivent être inscrits de la manière indiquée dans les exemples ci-dessous.
- Avant de commencer l'examen, inscrivez votre numéro de session dans les cases ci-dessus. Si vous faites une erreur, demandez un autre livret au surveillant.
- Avant de commencer à répondre à une question, écrivez le numéro de cette question dans les cases. Si vous faites une erreur, remplissez complètement ces cases et utilisez les cases suivantes prévues à cet effet, comme indiqué ci-dessous. Les parties de réponses, par exemple (a), (b), (c), doivent être inscrites sur les lignes prévues à cet effet.
- Sautez au moins une ligne entre chaque partie d'une réponse.
- À la fin de l'examen, veuillez joindre tout livret/papier millimétré supplémentaire à la fin de votre copie.

INSTRUCCIONES PARA LOS ALUMNOS

- · Utilice tinta negra o azul.
- Su número de convocatoria y los números de las preguntas que responde deben completarse siguiendo el formato que se muestra más abajo.
- Antes de empezar el examen, escriba su número de convocatoria en las casillas de arriba. Si comete un error, pida al supervisor de examen un nuevo cuadernillo de respuestas.
- Escriba el número de la pregunta en las casillas al comienzo de cada respuesta. Si comete un error, rellene las casillas completamente y utilice las siguientes casillas disponibles, como se muestra más abajo. Escriba cada apartado de las respuestas, por ejemplo, (a), (b), (c), en las líneas provistas para ello.
- Deje una línea en blanco entre cada apartado de una respuesta.
- Al final del examen, coloque todas las hojas de papel milimetrado o del cuadernillo de respuestas que se hayan utilizado detrás de su examen.



IB ANSWER BOOKLET

- 8 or 4 page booklets
- Answer booklet guide

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ENTERING AN EXAM

- Arrive 15 minutes early
- Leave all electronic devices in your locker
- Enter the exam and sit at your designated desk
 - Seating plans will be posted outside the exam rooms
- Instructions from proctors MUST be followed.
- You will be allowed 5 minutes reading time at the beginning of all examinations
 - except multiple choice papers
 - Reading is only permitted during this time

LATE ARRIVALS

- Candidates are allowed into an exam in the first
 60 mins after the designated start time
 - 8:30am for AM exam
 - 1:00pm for PM exam
- No additional time will be given for late arrivals
- After the first 60 mins candidates will **NOT** be allowed into the examination nor will they be able to sit at a later time

TEMPORARY ABSENCE

- In the case of an emergency (including if you need to go to the toilet) you are permitted to leave the room and come back.
- This will be recorded by the proctor.
- You will be under supervision, you must not communicate with anyone, have access to material or return with any material.

EARLY DEPARTURE FROM AN EXAM

- Should I leave an exam early?
 - NO
- Can I leave an exam early?
 - YES
 - after 1 hour from the exam starting time and not in the last 15min of the exam
 - NO
 - If exam is shorter than 1 hour 15 mins

WHAT IS MALPRACTICE? WHAT ARE THE CONSEQUENCES?

- Malpractice is any candidate that does not obey the regulations set forward by the IBO
- Malpractice includes:
 - Communicating with any other candidate
 - Sharing of resources
 - Storing information in your GDC
 - Bringing in unauthorised materials to the exam
 - Copying from another candidate
- Consequences
 - Immediately asked to leave exam
 - Disqualification from IB Diploma or IB Course
 - Communicated to your university
 - ISB disciplinary sanctions

END OF EXAMS

- Ensure your coversheet is correctly completed
- Order of material (tagged together)
 - Blue coversheet
 - Exam paper
 - Answer booklet
 - Graph paper
- Hand everything to the proctor
- Leave the room in a quiet and orderly manner
 - Others may still be completing their exam
- May not discuss exam outside of the ISB community for 24 hours
 - Verbal, electronic or written

KEY ACTIONS

- Bus form for 6th May
- Diploma or Certificate mailing information form
 - G12 only
- University results service form
- Prepare well!
 - Culmination of 2 years work
- o Senior Transition − 23rd May
- Senior Breakfast 5th June
- Graduation 7th June

LIVE LIFE "If Today was Your Last Day"

QUESTIONS

