



Seeks an Occupational Therapist (contracted / part time)

ISB Vision

Enriching communities through the intellectual, humanitarian and creative thoughts and actions of our learners

ISB Mission

Through outstanding teaching in a nurturing environment, ISB inspires students to

- Achieve their academic and personal potential
- Be passionate, reflective learners
- Become caring, global citizens
- Lead healthy, active, balanced lives

ISB Definition of Learning

Learning is the primary focus of our school and we recognize learning as a lifelong adventure. ISB values meaningful and transferable learning where we construct understanding by developing and applying knowledge, skills and attitudes. As learners, we develop and show our understanding when we:

- Apply our learning to new situations
- Inquire to extend our learning
- Create solutions
- Communicate our learning effectively
- Make connections across our learning
- Reflect critically on our learning

ISB Learner Attributes

At ISB, we develop learners who are:

- Adaptable
- Creative
- Globally-minded
- Self-managing
- Socially-intelligent
- Value-driven

History

Founded in 1951, ISB was the first international school in the Kingdom of Thailand. The school initially opened on the grounds of the US Embassy with 35 students, but with increasing enrollment moved to different campuses in the Bangkok area. Enrollment reached 3,650 students during the Vietnam War. In 1992, ISB moved to its present 35 acre purpose-built campus, 25 km from the center of Bangkok. 1,650 students are currently enrolled in the Elementary, Middle, and High schools.

Community

ISB is proudly international in its student body, enrolling students from more than sixty countries. Students from the United States account for the highest percentage of

enrollment, with students from Thailand , Japan, and Korea forming other major nationality groups. English is a second or third language for more than half of the students.

Academic Program

ISB provides a university preparatory program with English as the language of instruction. Graduates earn a U.S. high school diploma and most students elect to pursue the International Baccalaureate Diploma program.

Inclusion

Our school is part of the **Next Frontier Inclusion** network of schools. This signifies our unwavering commitment to develop our capacity to support more diverse learning needs. Therefore, we are seeking educators that not only embrace inclusion as a concept but successfully adjust their teaching to meet the needs of all learners. This includes students who need a higher level of challenge as well as those who require more support or a different approach to their learning.

Child Safeguarding / Culture of Care

Safeguarding is a priority at ISB. Our Student Safeguarding Policy outlines the measures we take to create a safe and nurturing environment for all of the children we come into contact with in our work, as well as the procedures we use to ensure that we fulfill our professional and ethical obligation to identify children who are in need of help and protection and to take appropriate action to ensure their wellbeing. All employees and associates are required to adhere to a Code of Conduct that contains expectations about their relationships with children, social media use, and the use of children's photographs and identifying information.

Additionally, ISB recognizes that every person deserves to be treated with respect and care. To this end, our Culture of Care, Learner Attributes (Creative, Socially Intelligent, Adaptable, Globally Minded, Self Managing, and Values Driven), and ISB Values (Courage, Commitment Care, Responsibility, Gratitude, Integrity, Respect, Balance) underscore all of our interactions. We have worked hard to establish a positive, safe environment for learning and working and seek educators who embody these principles and values.

Faculty

The Pre-K to 12 faculty consists of over 200 educators including librarians, counselors, psychologists, learning coaches and special education teachers. Each of the school's three divisions has a principal and one or more assistant principals. There is also a Head of School, a Deputy Head of Learning, and a Deputy Head of School/Chief Financial Officer.

The Position

Whereby the Occupational Therapist (OT) will offer services to help students develop, improve, and maintain the skills needed for learning and living, prioritizing students in the Life Centered Education program:

1. Responsibilities of the OT include:

- A. Evaluate a student's condition and needs, administer screening assessment, provide consultation, and the provision of occupational therapy
- B. Collaborate with parents and ISB faculty, including the team supporting the student, on the creation and implementation of individual plans
- C. Maintain progress notes and collect data on progress towards goals, provide regular feedback, including written reports as agreed, on progress to parents and ISB faculty
- D. Provide training and professional development when needed
- E. Actively support ISB Student Safeguarding efforts by identifying and proposing solutions to safeguarding concerns for with whom they come into contact
- F. Maintain a regular schedule for OT appointments, manage caseload, prioritize student needs, and complete administrative tasks when required.
- G. Take care of ISB property and not make any changes to ISB's facilities without prior approval
- H. To abide by the ISB rules and regulations and policies
- I. Implement best practices in Occupational Therapy Services

2. ISB will provide:

- A. A furnished and equipped Occupational Therapy space
- B. Essential standardized assessments as agreed upon by both parties
- C. Assistance with marketing the OT's services within the school
- D. Referrals through the student concern referral process
- E. Payment to the OT for fees due in a timely manner

3. The OT will provide:

- A. Services as described under the responsibilities
- B. For the Life Centered Education Program
 - a. Six hours per week of Occupational Therapy (hours may vary depending on student enrollment)
 - b. Up to two hours per week for meetings, training IA's, planning with teachers, and consultations with parents
 - c. Two days per year of team planning,
 - d. Two days per year of parents conferences.

- C. For ISB students not in the Intensive Needs Program, up to one hour per week of consultation with ISB faculty at no cost to support appropriate referrals and follow-up
- D. Parent training/information sessions and professional learning opportunities as mutually agreed at no cost to support marketing OT services at ISB

Salary and Benefits: The OT is not an employee of ISB and for the purpose of this position, the OT is viewed as an independent contractor. The OT shall not have the right to bind ISB in any contracts or other commitments.

Procedure for Filing Application

Interested candidates should complete the online application (www.isb.ac.th/job-opportunities) AT THE EARLIEST POSSIBLE OPPORTUNITY. Candidates should note, however, that in the event an outstanding applicant is identified early in the search process, ISB reserves the right to make an appointment before the deadline. Search Associates candidates need only apply through Search.

As an international school, we understand that the issues we are facing around diversity, equity, inclusion, and justice (DEIJ) are far reaching. We are dedicated to having a diverse community and are committed to hiring and employment practices that make our school a safe place for all candidates and faculty. ISB is actively engaging in reflection and action planning to ensure that our school is creating and maintaining an inclusive culture where everyone feels they belong.

ISB is a dynamic and energetic environment with wonderful, diverse students. The personal and professional growth rewards are significant, as are the expectations and demands on teacher time and engagement.