



## **Seeks an Instructional Learning Assistant for Life Centered Education** (low-incidence disabilities) **to start immediately**

### **ISB Vision**

Enriching communities through the intellectual, humanitarian and creative thoughts and actions of our learners

### **ISB Mission**

Through outstanding teaching in a nurturing environment, ISB inspires students to

- Achieve their academic and personal potential
- Be passionate, reflective learners
- Become caring, global citizens
- Lead healthy, active, balanced lives

### **ISB Definition of Learning**

Learning is the primary focus of our school and we recognize learning as a lifelong adventure. ISB values meaningful and transferable learning where we construct understanding by developing and applying knowledge, skills and attitudes. As learners, we develop and show our understanding when we:

- Apply our learning to new situations
- Inquire to extend our learning
- Create solutions
- Communicate our learning effectively
- Make connections across our learning
- Reflect critically on our learning

### **ISB Learner Attributes**

At ISB, we develop learners who are:

- Adaptable
- Creative
- Globally-minded
- Self-managing
- Socially-intelligent
- Value-driven

### **History**

Founded in 1951, ISB was the first international school in the Kingdom of Thailand. The school initially opened on the grounds of the US Embassy with 35 students, but with increasing enrollment moved to different campuses in the Bangkok area. Enrollment reached 3,650 students during the Vietnam War. In 1992, ISB moved to its present 35 acre purpose-built campus, 25 km from the center of Bangkok. 1,650 students are currently enrolled in the Elementary, Middle, and High schools.

## **Community**

ISB is proudly international in its student body, enrolling students from more than sixty countries. Students from the United States account for the highest percentage of enrollment, with students from Thailand , Japan, and Korea forming other major nationality groups. English is a second or third language for more than half of the students.

## **Academic Program**

ISB provides a university preparatory program with English as the language of instruction. Graduates earn a U.S. high school diploma and most students elect to pursue the International Baccalaureate Diploma program.

## **Inclusion**

Our school is part of the **Next Frontier Inclusion** network of schools. This signifies our unwavering commitment to develop our capacity to support more diverse learning needs. Therefore, we are seeking educators that not only embrace inclusion as a concept but successfully adjust their teaching to meet the needs of all learners. This includes students who need a higher level of challenge as well as those who require more support or a different approach to their learning.

## **Child Safeguarding / Culture of Care**

Safeguarding is a priority at ISB. Our Student Safeguarding Policy outlines the measures we take to create a safe and nurturing environment for all of the children we come into contact with in our work, as well as the procedures we use to ensure that we fulfill our professional and ethical obligation to identify children who are in need of help and protection and to take appropriate action to ensure their wellbeing. All employees and associates are required to adhere to a Code of Conduct that contains expectations about their relationships with children, social media use, and the use of children's photographs and identifying information.

Additionally, ISB recognizes that every person deserves to be treated with respect and care. To this end, our Culture of Care, Learner Attributes (Creative, Socially Intelligent, Adaptable, Globally Minded, Self Managing, and Values Driven), and ISB Values (Courage, Commitment Care, Responsibility, Gratitude, Integrity, Respect, Balance) underscore all of our interactions. We have worked hard to establish a positive, safe environment for learning and working and seek educators who embody these principles and values.

## **Faculty**

The Pre-K to 12 faculty consists of over 200 educators including librarians, counselors, psychologists, learning coaches and special education teachers. Each of the school's three divisions has a principal and one or more assistant principals. There is also a Head of School, a Deputy Head of Learning, and a Deputy Head of School/Chief Financial Officer.

## **DEIJ - ISB Statement**

At ISB we understand that the issues we are facing around diversity, equity, inclusion, and justice (DEIJ) are far reaching, and as such, we are committed to taking a proactive approach to eliminating all forms of racism, discrimination, prejudice, and bias.

We are devoted to being a community that is welcoming, inclusive, and equitable. It is not enough to simply be diverse. We are dedicated to creating spaces where diversity can flourish by uplifting individuals and social identity groups to be proud of their uniqueness while honoring differences.

Our community is actively engaged in reflection and action planning to ensure that our school is creating and maintaining an inclusive culture where everyone feels they belong and where students leave ISB with the attitudes, values, and tools they need to enrich the world.

We know that this work is ongoing and will require continual focus and commitment. We come to this task with deep humility knowing that we have much to learn. We invite you to learn alongside us.

## **The Position**

**Job Title:** Elementary/Secondary Low-Incidence Disability (Intensive Needs) Instructional Assistant (Level – H)  
**Department :** Elementary/Middle/High School  
**Reports To :** Life Center Education (LCE) Teacher  
**Working Hours:** Monday – Friday 7.00 a.m. – 3.00 p.m.

## **Responsibilities**

1. Under the direction of the LCE teacher, assist in the creation of a safe, inclusive and nurturing learning environment for all students.
2. Facilitate the independence and appropriate participation of a student with learning needs in the school setting.
3. Implement learning opportunities aligned with Individualized Education Plan (IEP) goals under the direction of the LCE teacher.
4. Implement positive behavioral support plans where appropriate under the direction of the LCE teacher.
5. Assist in maintaining progress notes and collecting data on progress towards goals.
6. Collaborate with team members including the LCE teacher, general education teachers, internal/external services providers (e.g. physical therapist, occupational therapist), and other learning support staff

members (e.g. school psychologist, speech-language pathologist, counselors)

7. Assist with daily living skills such as eating and toileting as needed. This may include dressing/undressing a student, helping a student on/off the toilet, and/or helping clean a student after using the toilet.
8. Physically capable of lifting students with mobility challenges (e.g. on/off the toilet, in/out of a wheelchair, in/out of bus, van, or car, on/off the floor)
9. Assist in the creation and preparation of learning activities or modification of classroom activities as directed by the LCE teacher.
10. Seek professional growth through reading, in-service learning opportunities, and seeking consultation from support team members when needed.
11. Attend and participate in required meetings.
12. Perform such other appropriate and position-related duties and assume such other responsibilities as the teacher, case manager, or Director of Student Services may assign.
13. Comply with ISB policies, procedures, and guidelines for professional conduct, including the Student Safeguarding policy and procedures and ISB Code of Conduct and the ISB Confidentiality Policy.

### **Qualifications and Key Attributes**

1. Minimum of a Bachelor's degree
2. Qualifications and experience working with students with special needs desired
3. Excellent English skills
4. Effective communicator
5. Collaborative team member
6. Flexible and adaptable
7. Able to work proactively with initiative and innovation
8. Computer literate
9. Committed to own learning
10. Cultural sensitivity
11. Ethical and professional

### **Procedure for Filing Application**

Interested candidates should submit their CV and letter of interest to HR Manager, Rewat Sukson (rewats@isb.ac.th). AT THE EARLIEST POSSIBLE OPPORTUNITY (No later than March 30, 2022). Candidates should note, however, that in the event an outstanding

applicant is identified early in the search process, ISB reserves the right to make an appointment before the deadline. Search Associates candidates need only apply through Search.

***ISB is a dynamic and energetic environment with wonderful, diverse students. The personal and professional growth rewards are significant, as are the expectations and demands on teacher time and engagement.***